

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
Attachment C

ATTESTATION OF USE OF CARES ACT FUNDING

The New York State Office of Children and Family Services (OCFS) received \$1.9 million in funding under the CARES Act. OCFS has allocated these funds to local districts to address the additional activities and challenges that have arisen due to the COVID-19 pandemic, as allowable under title IV-B of the Act, as well as use the supplemental funding to ensure the safety, permanency and well-being of children in families involved in the child welfare system during the COVID-19 pandemic.

These funds can be used to restore amounts, either directly or through reimbursement, for obligations incurred to prevent, prepare for, and respond to, COVID-19 beginning January 20, 2020.

Instructions:

This form must be completed to receive CARES Act funding. Please complete and return this form to CARESActNY@ocfs.ny.gov by **January 29, 2021**. Such funds will not be used to supplant any other state or local funds. Claims for reimbursement under this appropriation will not be submitted for the same type and level of funding covered by any federal, state or locally authorized appropriation. In accordance with federal records retention policy, supporting documentation to substantiate payment shall be maintained at the local district for the duration of three years. This supporting source documentation may be requested upon federal and/or state audit.

Section I

This is to certify that _____ (insert District name) plans to use the allocation of these funds authorized in the amount of \$ _____ toward one of the purposes listed below.

Plan for use of funds (Check all that apply.):

- Provide concrete assistance to families, such as purchasing food or arranging food delivery, obtaining household supplies or paying utilities and rent. Agencies should be careful to ensure that such assistance is not duplicative of other assistance families may be receiving, including supplemental food and utility assistance that was provided by the CARES Act and other COVID-19 response legislation.
- Purchase cell phones, tablets, laptops, internet service, cell phone plans or other technological tools for families and youth to ensure that they are able to participate in remote visits, court hearings or access other needed services.
- Purchase personal protective equipment (PPE) for child protective service investigators and caseworkers to minimize exposure to COVID-19 when conducting critical child protective services investigations or in-home caseworker visits.

Section II

Name and title of person completing the form:

Date:

Commissioner's name:

Date:

Commissioner's signature: