



**Eliot Spitzer**  
*Governor*

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
52 WASHINGTON STREET  
RENSSELAER, NY 12144

**Gladys Carrión, Esq.**  
*Commissioner*

### **Administrative Directive**

<b>Transmittal:</b>	07-OCFS-ADM-08
<b>To:</b>	Local District Commissioners New York City Department of Juvenile Justice
<b>Issuing Division/Office:</b>	Administration
<b>Date:</b>	June 15, 2007
<b>Subject:</b>	Calendar Year (CY) 2007 <u>Interim</u> Per Diem Chargeback Rates for OCFS-Operated Facilities and Programs – Effective January 1, 2007, through December 31, 2007
<b>Suggested Distribution:</b>	Directors of Services Accounting Supervisors
<b>Contact Person(s):</b>	See Section VI.
<b>Attachments:</b>	Calendar Year (CY) 2007 <u>Interim</u> Per Diem Chargeback Rates
<b>Attachments Available Online:</b>	Yes

### **Filing References**

<b>Previous ADMs/INFs</b>	<b>Releases Canceled</b>	<b>Dept. Regs.</b>	<b>Soc. Serv. Law &amp; Other Legal Ref.</b>	<b>Manual Ref.</b>	<b>Misc. Ref.</b>
			Section 529 of Executive Law		

## I. Purpose

The purpose of this Administrative Directive (ADM) is to publish Interim Chargeback Rates in effect for Calendar Year (CY) 2007 for care provided to youth placed in facilities operated by the Office of Children and Family Services (OCFS). All initial CY2007 billings for youth in OCFS facilities and programs will be based on these rates, until the CY2007 period is reconciled, based on finalized rates.

## II. Background

Chargeback rates for OCFS facilities are used for billing the care provided to youth placed in facilities and programs directly operated by OCFS. Rates used for such billing purposes are initially calculated and billed as “interim rates” subject to a reconciliation of the actual expenditures. Localities are required to make initial payments based on interim rates charged to them on a quarterly basis in the OCFS quarterly cost-of-care bills. When “finalized rates” are determined for a period previously billed at an interim rate, bills that reconcile the difference between interim and final rates are issued to localities in accordance with Section 529 of the Executive Law.

## III. Program Implications

The interim rates specified in this ADM will be used as the basis for all interim rate billings of the cost of care for youth placed in OCFS-operated facilities and programs during CY2007.

The billing schedule, as well as flexible payment due dates for CY2007 bills, are as follows:

### CY2007 Interim Rate Bill Schedule

Billing Year	Billing Qtr	Billing Type	Anticipated Billing Month	<u>Extended</u> Time Frame for Payment Due
CY2007	Qtr 1	Interim	June 2007	Pay by 3/31/08
CY2007	Qtr 2	Interim	August 2007	Pay by 3/31/08
CY2007	Qtr 3	Interim	November 2007	Pay by 3/31/08
CY2007	Qtr 4	Interim	February 2008	Pay by 3/31/09

**IV. Required Actions**

Payments or correspondence about bills should be directed as follows:

NYS Office of Children and Family Services  
Care and Maintenance Claims Unit  
Capital View Office Park  
52 Washington Street, Rm. 204 South  
Rensselaer, New York 12144-2375

**V. Systems Implications**

All existing procedures for issuing chargeback bills will continue.

**VI. Other**

Contacts for questions about the issues in this ADM are as follows:

For questions concerning rate-related issues, please contact Ken Norris, OCFS Rate Setting, at 518-486-3437, or Emily Stewart, OCFS Rate Setting, at 518-474-2812. These individuals can also be contacted by e-mail as follows: [Ken.Norris@ocfs.state.ny.us](mailto:Ken.Norris@ocfs.state.ny.us) or [Emily.Stewart@ocfs.state.ny.us](mailto:Emily.Stewart@ocfs.state.ny.us)

For payment questions, please contact Dennis Lassi of the Bureau of Financial Operations at (518) 474-0131, or by e-mail as follows: [Dennis.Lassi@ocfs.state.ny.us](mailto:Dennis.Lassi@ocfs.state.ny.us)

For placement-related questions about specific youth, please contact Ralph Morano of the Bureau of Classification and Movement at (518) 486-4642, or by e-mail as follows: [Ralph.Morano@ocfs.state.ny.us](mailto:Ralph.Morano@ocfs.state.ny.us)

**VII. Effective Date**

This directive is effective as of the date of its issuance.

*/s/ William T. Gettman, Jr.*

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**Issued By:**

Name: William T. Gettman, Jr.

Title: Deputy Commissioner

Division/Office: Administration

**Attachment**

**Interim Rates for Calendar Year 2007  
Section 529 Per Diem Chargeback Rates**

<b>Level</b>	<b>Program</b>	<b>Per Diem Rates (\$)</b>
1	Secure Residential Services	391.85
2	Limited Secure Residential Services	346.00
3	Non-Community Based Residential Services	284.47
4	Community Residential Homes	300.77
5	Family Foster Care	97.71
6	Evening Reporting Centers	241.70

**Interim Rates for Calendar Year 2007  
Title IV-E Per Diem Chargeback Rates**

<b>Level</b>	<b>Program</b>	<b>Title IV-E Per Diem Rates (\$)</b>
3	Non-Community Based Residential Services	235.34
4	Community Residential Homes	289.07
5	Family Foster Care	94.60