



Office of Children and Family Services

Kathy Hochul
Governor

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RENSSELAER, NY 12144

Sheila J. Poole
Commissioner

Local Commissioners Memorandum

Transmittal:	22-OCFS-LCM-10
To:	Local Departments of Social Services Commissioners
Issuing Division/Office:	Division of Administration
Date:	May 11, 2022
Subject:	SFY 2021-22 Title IV-B Subpart 1 Allocations
Contact Person(s):	See section VI.
Attachments:	Attachment A: <i>Title IV-B Subpart 1 SFY 2021-22 Allocations</i> Attachment B: <i>Attachment for U.S. Department of Health and Human Services Grants</i>

I. Purpose

The purpose of this New York State Office of Children and Family Services (OCFS) Local Commissioners Memorandum (LCM) is to provide local departments of social services (LDSSs) with their Title IV-B Subpart 1 (United States Code §§601-687, Subchapter IV, Chapter 7, Title 42) allocations for State Fiscal Year (SFY) 2021-22.

II. Background

Title IV-B Subpart 1 provides annual capped funding from the United States Department of Health and Human Services for child protective services. In Federal Fiscal Year (FFY) 2021, New York State received \$11,195,879, a net decrease of \$68,270 from the prior year.

The funds are available to reimburse LDSSs for eligible expenditures made from October 1, 2020, through September 30, 2021, and must be final accepted in the Automated Claiming System (ACS) by March 31, 2022.

III. Title IV-B Subpart 1 Allocation Methodology

The Title IV-B Subpart 1 allocations provide \$11,195,879 for the reimbursement of LDSS expenditures for child protective services. Each LDSS is allocated an amount equal to its proportion of eligible child protective claims in relation to the total statewide claims. Eligible child protective claims are defined by claims for the period of October 1, 2020, through September 30, 2021, that are final accepted in ACS by March 31, 2022. Additionally, per section 424(f) of the Social Security Act, the total number of visits made by caseworkers on a monthly basis to children in foster care during the federal fiscal year must not be less than 95% of the total number of visits that would occur if each child were visited once every month while in care. If New York were to not meet 95%, the total Title IV-B Subpart 1 grant award would

be reduced, and each LDSS that did not individually meet 95% would have its Title IV-B subpart 1 allocation reduced.

IV. Claims

Expenditures for allocation included in this publication are claimed as follows:

Title IV-B Subpart 1	Services for Recipients	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B

Instructions for claiming services for recipients can be found in the *Fiscal Reference Manual*, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the *Fiscal Reference Manual*, Volume 3, Chapter 9. The *Fiscal Reference Manual* is available at <http://otda.ny.gov/resources/fiscalreference/>.

V. Other Related SFY 2021-22 Budget Actions

The SFY 2021-22 Enacted Budget appropriated 610,073,000 for child welfare services. Any claims in excess of an LDSS Title IV-B Subpart 1 allocation for the period of October 1, 2020, through September 31, 2021, and final accepted in ACS by March 31, 2022, will be reimbursed at 62% state share, subject to child welfare threshold provisions. For additional information on child welfare thresholds, please see the 2021-2022 Flexible Fund for Family Services (FFFS) Administrative Directive Memorandum (ADM) [21-ADM-03](#) authored by the Office of Temporary and Disability Assistance (OTDA).

VI. Contacts

Questions pertaining to the allocations may be directed to:

Shonna Clinton, Local Operations Manager, Bureau of Budget Management
518-474-1361
Shonna.Clinton@ocfs.ny.gov

Questions pertaining to the ACS should be directed to the OTDA, Bureau of Financial Services:

Regions I-V: Lauren Horn, 518-474-7549
Dotda.sm.Field_Ops.I-IV@otda.ny.gov

Region VI: Michael Simon, 212-961-8250
Michael.Simon@otda.ny.gov

/s/ Derek J. Holtzclaw

Issued by:

Name: Derek J. Holtzclaw

Title: Deputy Commissioner

Division/Office: Division of Administration

Attachment A
Title IV-B Subpart 1 SFY 2021-22 Allocations

District	Allocation	District	Allocation
Albany	80,156	Ontario	52,467
Allegany	22,367	Orange	274,749
Broome	93,357	Orleans	16,938
Cattaraugus	47,204	Oswego	70,659
Cayuga	29,899	Otsego	32,926
Chautauqua	70,827	Putnam	24,616
Chemung	35,712	Rensselaer	70,310
Chenango	20,118	Rockland	149,153
Clinton	52,089	Saratoga	52,326
Columbia	41,013	Schenectady	86,543
Cortland	27,963	Schoharie	30,373
Delaware	36,853	Schuyler	21,992
Dutchess	133,019	Seneca	17,094
Erie	348,400	Steuben	52,882
Essex	19,922	St. Lawrence	59,291
Franklin	29,922	Suffolk	526,841
Fulton	22,301	Sullivan	52,083
Genesee	22,246	Tioga	26,595
Greene	27,659	Tompkins	52,270
Hamilton	1,922	Ulster	104,243
Herkimer	25,300	Warren	23,822
Jefferson	57,897	Washington	26,646
Lewis	13,477	Wayne	33,173
Livingston	44,751	Westchester	554,185
Madison	40,718	Wyoming	8,343
Monroe	243,912	Yates	9,747
Montgomery	18,498		
Nassau	325,592	Upstate	4,730,860
Niagara	132,503		
Oneida	81,730	New York City	6,465,019
Onondaga	153,266		
		Statewide	11,195,879

Attachment B**ATTACHMENT FOR U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES GRANTS –
FFY 21 TITLE IV-B SUBPART 1**

Title 45 U.S. Code of Federal Regulations Part 75 (45 CFR 75), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards*, section 352 states “all pass-through entities must ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, includes the changes in subsequent subaward identification.”

(i)	Subrecipient name	Local department of social services
(ii)	Subrecipient's unique entity identifier	Local department of social services
(iii)	Federal award identification number (FAIN)	2101NYCWSS
(iv)	Federal award date to the recipient by the HHS awarding agency	July 1, 2021
(v)	Subaward period of performance start and end date	Award period: October 1, 2020 - September 30, 2022 Liquidation period: December 30, 2022
(vi)	Amount of federal funds obligated to the subrecipient by this action by the pass-through entity to the subrecipient	\$11,195,879
(vii)	Total amount of the federal funds obligated to the subrecipient by the pass-through entity including the current obligation	\$11,195,879
(viii)	Total amount of the award committed to the subrecipient by the pass-through entity	\$11,195,879
(ix)	Federal award project description	Stephanie Tubbs Jones Child Welfare Services Program (Title IV-B Subpart 1)
(x)	Names of the HHS awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity	Administration for Children and Families Shonna Clinton – (518) 474-1361 Shonna.Clinton@ocfs.ny.gov
(xi)	CFDA number and name	93.645 - Stephanie Tubbs Jones Child Welfare Services Program (Title IV-B Subpart 1)
(xii)	Identification of whether the award is Research and Development (R&D)	N
(xiii)	Indirect cost rate for the federal award (including if the de minimis rate is charged per section 75.414)	Please see uniform guidance 45 CFR 75.