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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 97 LCM-9

Date: February 13, 1997

Division: Services and
Community
Development

TO: Local District Commissioners

SUBJECT: Family Type Home for Adults Survey

ATTACHMENTS: None

The Office of Housing and Adult Services is preparing to conduct its annual survey of the Family Type Homes for Adults program in each local social services district. The information being requested is needed for management planning, to determine advances for Special Needs Funds, and for related administrative purposes.

Under separate cover, the Office will be sending a survey form to the Family Type Home Coordinator in each social services district. Your cooperation in this project will be appreciated. Please share this memorandum with your Family Type Homes for Adults Coordinator. If there are any questions regarding the survey, your staff may contact Janet Morrissey at (518) 432-2987 or OFISLink USERID OPM100.

Rose M. Pandozy
Deputy Commissioner
Services and Community Development