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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 95 LCM-91

Date: August 10, 1995

Division: Economic Security

TO: Local District Commissioners

SUBJECT: Elimination of Lunches as a JOBS Training-Related Supportive Service

ATTACHMENTS: Model Client Notices including English and Spanish Versions - available on-line

The purpose of this Memorandum is to inform you that Department Regulation 385.3(a)(2)(ii) has been repealed effective June 2, 1995.

Prior to the repeal, this regulation allowed social services districts to authorize lunches at the rate of \$2.00 per day to the extent they were reasonable and necessary for individuals to participate in an initial assessment, to develop an employability plan and to enable participants to accept employment or participate in education, training and employment activities under the JOBS program.

Since lunches have now been eliminated as a JOBS training-related supportive service, districts must, as indicated in GIS ES/DC 010 dated June 19, 1995, cease authorizing the \$2.00 per day lunch allowance. All other supportive services and training-related expenses delineated in Department Regulation 385.3 remain in effect.

JOBS participants impacted by this change must receive a timely and adequate notice, which also specifies that there is no aid continuing. For your convenience, the Notice of Intent to Change Public Assistance Benefits (attached) has been modified to meet notice requirements regarding this change. Districts should photocopy a supply of the modified Notice for their use.

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The Department will reimburse districts for lunch expenses incurred up to the effective date(s) of client notices.

Social services districts needing assistance identifying those JOBS participants who may be receiving a regular recurring lunch allowance (Upstate Payment Type "R 7-Lunch/Transportation") may obtain listings by calling Tom Hedderman at 1-800-343-8859, extension 4-3778.

Appropriate revisions will be made to relevant ADMs and Manuals in the near future.

Patricia A. Stevens
Deputy Commissioner
Division of Economic Security