# OCFS Data Warehouse
Changes to the Security Reports ~ FAQ

What changes were made to the OCFS Data Warehouse security reports?

The Business Function Report and Staff Security Report now contain Security Attribute information. The Business Function Report provides a new Security Attribute prompt, which allows Security Coordinators to select a Business Function with some or all of its associated Security Attributes. In addition, an optional Site-Unit prompt has been added to both reports, so larger districts and agencies can target the report and minimize output.

Why were these changes made?

Business Functions are made up of Security Attributes. In some instances there is a one-to-one relationship between a Business Function and a Security Attribute. In other instances, a Business Function is made up of more than one Security Attribute. For example, the Business Function CREATE FSI contains only the "Create Family Services Intake" Security Attribute, while the CASE/PERS SEARCH Business Function for State workers contains two Security Attributes: "Person Search," "Case Search."
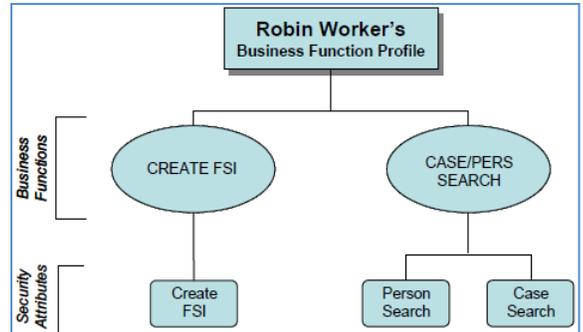
Adding the Security Attribute information to the Business Function Report and Staff Security Report provides better insight into staff security assignments in CONNECTIONS. It can also help Security Coordinators reduce redundancy by displaying instances when staff has been assigned the same Security Attribute through more than one Business Function.

The Staff Security Report

The revised report provides a closer look at the relationship between Security Attributes and the Business Functions through which they have been assigned. It displays the workers' current Business Functions with the associated Security Attributes alongside each.

Staff Security Report

Agency: A90-Hudson County Dss
Office Type: District

Site-Unit	Name	NT Login	Unit Approver?	Staff Role	Business Functions	Security Attributes
A90 - 004	Benson,Bernice	90A222	No	Worker	CASE/PERS SRCH	Case Search
						Person Search
					CPS CASEWORKER	Access all in District
						Case Search
						Person Search
						View Admin Review
						View Call Log
						View Indicated
						View Reporter/Source
						View Under Investigation
						View Unfounded
					CREATE FSI	Create Family Services Intake
					ENTER PROG NOTE	Enter Progress Notes
					MERGE/SPLIT	Case Merge/Split
						Person Merge/Split
					VIEW ADMIN REV	View Admin Review
					VIEW CALL LOG	View Call Log
					VIEW INDICATED	View Indicated
					VIEW RPTR/SOURC	View Reporter/Source
					VIEW UNDER INV	View Under Investigation
					VIEW UNFOUNDED	View Unfounded

The Security Attribute information helps Security Coordinators review current security assignments that may be redundant and/or unnecessary.

The Business Function Report

The revised report provides a more complete picture of Business Function assignments because it accounts for all the components of the Business Functions. It displays staff assigned any Business Functions containing the Security Attribute(s) selected at the Security Attribute prompt.

Once you select a Business Function at the prompt, make sure to select one or more of its associated Security Attributes.

Select one or more Business Functions

- ACC SEALED ADOP
- ACC SERPLAN REV
- ACCESS ALL DIST
- APPROVE HP INV
- CASE/PERS SRCH
- CPS CASEWORKER
- CPS SUPERVISOR
- CREATE FSI
- ENTER PROG NOTE
- FAD CASEWORKER
- FAD SUPERVISOR

Select all Deselect all

Click for Security Attributes:
(Optional)

Select one or more Security Attributes

- Access all in District
- Case Search

Select all Deselect all

Business Function Report

Agency: A90-Hudson County Dss
Security Attribute: Access all in District
Office Type: District

Business Function	Security Attribute	Site-Unit	Staff Name	Logon	
ACCESS ALL DIST	Access all in District	0A1-001	Martinson,Martin	90A013	
		0A1-004	Benson,Bernice	90A222	
		0A1-005	Davidson,David ★	90A142	Sa
			Sandler,Sandra	90A083	Ke
CPS CASEWORKER	Access all in District	0A1-004	Benson,Bernice	90A222	
			Michaels,Michelle	90A257	
			Timbler,Timothy	90A201	
		0A1-005	Davidson,David ★	90A142	Sa
CPS SUPERVISOR	Access all in District	0A1-005	Davidson,David ★	90A142	Sa
			Keller,Kellie	90A099	
			Sandler,Sandra	90A083	Ke
FAD CASEWORKER	Access all in District	0A1-002	Albertson,Allie	90A279	
		0A1-005	Davidson,David ★	90A142	Sa
FAD SUPERVISOR	Access all in District	0A1-005	Sandler,Sandra	90A083	Ke

Running the original Business Function Report for the ACCESS ALL Business Function displayed only this top section.

Running the revised Business Function Report for Access All Security Attribute expands the output to include all Business Functions with Access All.

★ The Security Attribute information can help Security Coordinators identify staff that has been assigned the Access All Security Attribute multiple times.

The Site/Unit Prompt

Previously, the Business Function Report and Staff Security Report had to be run for an entire Local District or contract agency. Now, Security Coordinators can use the Site/Unit prompt to select one or more office units, making the report more useful and reducing output.

Select Site Code/Unit Number
(Leave blank to select all)

Select all Deselect all

Still have questions?

Contact the OCFS Data Warehouse Team at data.warehouse@ocfs.state.ny.us.